

1. Sign into your facts account using the link below.

<https://online.factsmgt.com/signin/3XQSS>

Our Lady of Lourdes Catholic School



Welcome to Our Lady of Lourdes Catholic School

Steps to Enroll in a Payment Plan or Apply for Financial Aid:

1. If you have an Existing FACTS User, please enter your username and password and click "Sign In". If you are a new FACTS User, please select "Create a FACTS username & password".
2. Then click on the **Set Up a Payment Plan** link or **Start Application** button.
3. Select the school year for which you will be paying.
4. Complete the steps as prompted.

Have an account?

[Sign in now.](#)

Sign in

New Account

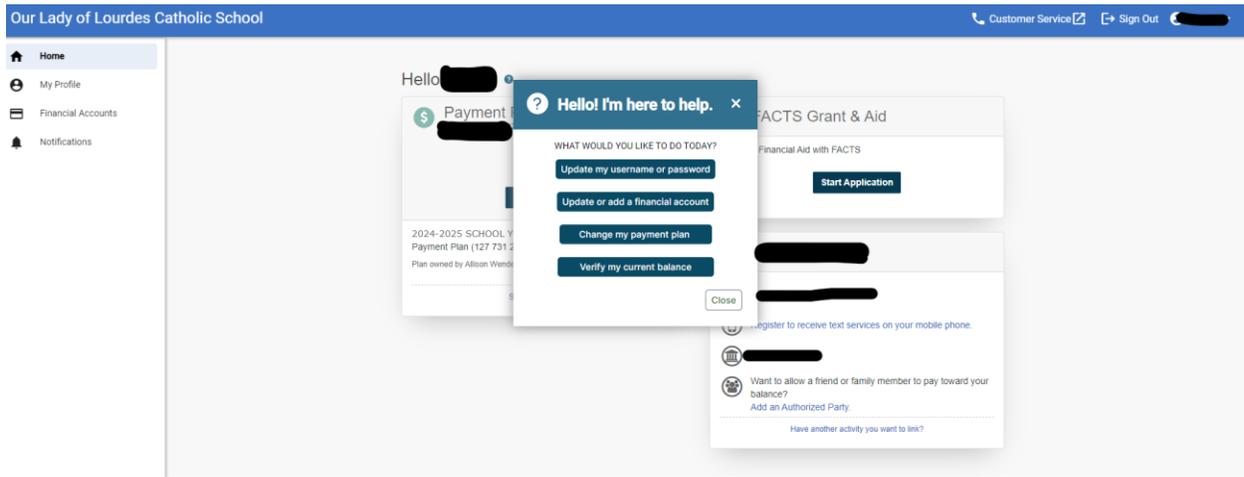
[New user? Create an online account.](#)

Create a username & password

[Having difficulties? Check our FAQs.](#)

2. Once signed in, a screen will pop up like the one below.

3. Exit out of the screen if this pops up.



4. Once you are back to this screen below, please go to the actions button.

Our Lady of Lourdes Catholic School

Home
My Profile
Financial Accounts
Notifications

Hello [REDACTED]

Payment Plan & Billing [View Details](#)

Current Balance
\$3,220.00

Make a Payment

2024-2025 SCHOOL YEAR	AMOUNT DUE
Payment Plan [REDACTED] Actions	\$3,220.00

[Set up a Payment Plan](#)

5. Click setup Automatic Payments

2024-2025 SCHOOL YEAR AMOUNT DUE
Payment Plan [REDACTED] [Actions](#) **\$3,220.00**
Plan owned by [REDACTED]

[Set up](#)

- Mail In Payment
- Set up Automatic Payments
- View Details

6. You are then given two options for bank or credit/debt card.

7. Please pick one and fill out the information.

8. Once done filling in your information for payment, click save and continue.

- Home
- My Profile
- Financial Accounts
- Notifications

FEATURE UPDATE ✕
Quickly access your profile, financial accounts, notifications, and more from the new side navigation menu.

Set Up Automatic Payments

By converting your invoice plan to an automatic plan, your payments will be processed automatically for the remainder of your payment schedule.

2024-2025 School Year - Our Lady of Lourdes Catholic School
Payment Plan [REDACTED]

Payment Method

- Bank Account
- Credit / Debit Card

Cancel

9. Click save.

FACTS Payment Processing Policies

DUE DATE	DESCRIPTION	AMOUNT DUE	TRANSACTION FEE
22 Aug 2024	Payment	\$292.73	\$8.64
16 Sep 2024	Payment	\$292.73	\$8.64
15 Oct 2024	Payment	\$292.73	\$8.64
15 Nov 2024	Payment	\$292.73	\$8.64
16 Dec 2024	Payment	\$292.73	\$8.64

Show All

Please send me e-mail payment reminders [Details](#)

Use e-mail for correspondence

Authorization

By clicking the Save button, you

- Authorize FACTS on behalf of Our Lady of Lourdes Catholic School to initiate debit or charge entries to the account provided or any subsequent account.
- Understand that you are enrolling in an automatic program and that payments will be automatically processed from your financial account on the due date.
- Agree to the Terms and Conditions of the payment plan, [View Terms and Conditions](#).

Cancel **Save**

10. You will then see a complete view of your plan information.



Thank You

Print

Payment plan [REDACTED] has successfully been set up for automatic payments.
You agreed to the terms and conditions on [REDACTED]

[Proceed to Home](#)

Plan Information

2024-2025 School Year - Our Lady of Lourdes Catholic School
[REDACTED]

Payment Schedule

DUE DATE	DESCRIPTION	AMOUNT DUE	TRANSACTION FEE
22 Aug 2024	Payment	\$292.73	\$8.64
16 Sep 2024	Payment	\$292.73	\$8.64
15 Oct 2024	Payment	\$292.73	\$8.64
15 Nov 2024	Payment	\$292.73	\$8.64
16 Dec 2024	Payment	\$292.73	\$8.64
15 Jan 2025	Payment	\$292.73	\$8.64
18 Feb 2025	Payment	\$292.73	\$8.64
17 Mar 2025	Payment	\$292.73	\$8.64
15 Apr 2025	Payment	\$292.73	\$8.64
15 May 2025	Payment	\$292.73	\$8.64
16 Jun 2025	Payment	\$292.70	\$8.63